



**STATE INSTITUTE OF HOTEL MANAGEMENT & CATERING TECHNOLOGY,
THUVAKKUDI, TRICHIRAPPALLI – 15.**

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E-mail – sihmct1@gmail.com WEBSITE: www.sihmct.org

Ref . SIHMCT / Uniform / 2018 -19/

Date : 10.08.2018

TENDER NOTICE

Sealed tenders are invited from the experienced suppliers of uniform for the work of uniform supply to the students of State Institute of Hotel Management & Catering Technology, Thuvakkudi, Trichirappalli as per the specifications and terms and conditions mentioned.

The eligible suppliers are required to submit the tender on or before 29th August 2018, 3.00 p.m.

The tender document is available for Rs.500/- at the office of State Institute of Hotel Management & Catering Technology, Thuvakkudi, Trichirappalli from 13.08.2018 to 29.08.2018, 2.00 p.m. The tender fee should be in the form of DD, favouring The Principal, State Institute of Hotel Management & Catering Technology, payable at Tiruchirappalli. The tender form can also be downloaded from the website www.sihmct.org and forwarded to the office with tender fee of Rs.500/-.

| SI.No. | Description | Details |
|--------|-------------------------------------|--|
| 1 | Name of the work | Supply of uniform to the students of SIHMCT |
| 2 | Tender fee and date of issue | Rs. 500/-, from 13 th Aug 2018 till 2 p.m. 29.08.18 |
| 3 | Estimated cost of work | Rs. 8,00,000 |
| 4 | EMD | Rs. 8,000 |
| 5 | Period of completion of work | 30 days |
| 6 | Time & date of submission of tender | On or before 29.08.2018, 3 p.m. |
| 7 | Time & date of opening of tender | 3.30 p.m. 29.08.2018 |

Administrative Officer(i/c)

Terms and conditions

1. Tender fee (non-refundable) of Rs. 500/- (Five Hundred only) if the tender document is downloaded and Earnest Money Deposit (Refundable) of Rs.8,000/- (Rupees Eight thousand only) by means of Demand Draft in favour of Principal, SIHMCT, Trichirapalli - 620 015 should be submitted along with tender form. Tenders without tender fee and EMD will be rejected.
2. All the pages of the tender document must be page numbered and each page should be signed with official seal. Corrections if any must also be attested.
3. Last date and time for submission of Tender form is 29.08.2018, 03.00 p.m. Tender will be opened in the presence of the tenderers on the same day (29.08.2018) at 03.30 p.m.
4. Rates quoted should be inclusive of GST, any other expenses and delivery charges. No freight charges will be allowed.
5. It is Mandatory to submit the sample of uniform material during opening of Tender, failing which the tender will be rejected.
6. Rates should be quoted in the format for each item in the tender form issued by the Institute, otherwise the tender will be rejected.
7. EMD will be refunded except 3 lowest tenderers. EMD of the rest 2 unsuccessful tenderers will be refunded after finalization of the tender. EMD will not carry any interest.
8. The successful tenderer should remit Security deposit of 5% of contract value within one week of receipt of work order. Security deposit will be refunded after successful completion of work.
9. If the tenderer refuses to supply the uniforms for any reason after receiving the work order, E.M.D. amount will be forfeited.
10. Further specifications and details can be obtained from the institute on all working days between 10.00 a.m. & 4.00 p.m.
11. Supply of all the uniforms should be completed within 30 days from the date of receipt of work order, failing which penalty will be levied for delay in supply @ Rs.100/- per day till the day of supply and after 60 days order will be canceled without notice and the EMD and security deposit will be forfeited.
12. The Institute reserves the right to reject any or all the tenders without assigning any reason whatsoever and no representation is entertained on this account.
13. Tender should be sent in wax sealed covers super scribing as "Tender for supply of Uniforms" to The Principal and Secretary, State Institute of Hotel Management & Catering Technology, Thuvakkudi, Trichirappalli.
14. The Institute will not be responsible for any delay/non receipt of tender documents.

Date : _____

PROFILE OF THE TENDERER

| | | | |
|----|---|---|--|
| 1. | Name of Supplier /Company/Firm/ Agency and Registration Number | : | |
| 2. | Name of Proprietor/Director of the Company/Firm/Agency | : | |
| 3. | Full Address of Reg. Office (A copy of Company/Firm/Agency registration must be enclosed) | : | |
| | Telephone Nos. | : | |
| | E-mail ID | : | |
| 4. | Details of Banker of the Firm with full address | : | |
| | Telephone Nos. of Banker | : | |
| 5. | Bank A/C No. of Firm for ECS payments | : | |
| 6. | GST and PANCARD Details | : | |
| 7. | Details of Cost of Tender (If down loaded from the web site) | : | |
| 8. | Details of EMD | : | |
| 9. | Work experience (attach work order of last 3 years) | : | |

Rates quoted for the following items:

FIRST YEAR: (Both Boys / Girls) Kitchen Uniform (approximate quantity of order will be 57)

| Description | Qty | Material | Rate per Unit | GST Per Unit (with percentage) | Total cost per Unit Rs. P. |
|--|--------|--|---------------|--------------------------------|----------------------------|
| Chef coat (with side pocket) (Instt. name & Emblem near the pocket) | 2 Nos. | J.C.T. Cabdin | | | |
| White lab coat | 1 No | Cotton | | | |
| Checked Pant | 1 No | J.C.T. | | | |
| Black Pant | 3 Nos | J.C.T. | | | |
| White Full Shirt | 2 Nos | Troverk 260/260 Cotton yarn dyed | | | |
| White half shirt | 2 Nos | Troverk 260/260 Cotton yarn dyed | | | |
| Full apron – Black with white strips with pockets | 1 No | Cotton | | | |
| Full apron with two big pockets | 2 Nos | White, cotton | | | |
| Waist Coat (Maroon with the folded Collar) | 1 No | J.C.T.Shining | | | |
| Kitchen Towels (Thick, Water Absorbent) | 2 Nos. | Cotton | | | |
| Napkin 21X21 inches | 4 Nos | (White) Damask | | | |
| Polishing cloth | 1 No | - | | | |
| Floor cloth | 2 Nos | - | | | |
| Chef Cap with SIHM logo and name | 2 Nos. | Cotton | | | |
| Gandhi cap | 1 No | White, cotton | | | |
| Black tie | 1 No | Cotton | | | |
| Bow [Lapel & Bow of same design] | 1 No | Black Polycotton / Cotton | | | |

| | | | | | |
|---------------------------------|-------|---------------------------|--|--|--|
| Scarf (Maroon) | 2 Nos | Polyester / Polycotton | | | |
| Scarf – Blue Checked | 1 No. | Cotton | | | |
| Tie pin | 1 No | - | | | |
| Name Badge with monogram | 1 No | Plastic | | | |
| Total amount per set | | | | | |

Diploma in Food Production 87 / Craftmanship course in Food Production 75
Food Production Uniform Boys and Girls (approximate quantity of order will be 162)

Kitchen /Regular Uniform

| Description | Qty | Material | Rate per Unit | GST Per Unit (with percentage) | Total cost per Unit Rs. P. |
|---|------------|-----------------------------|----------------------|---------------------------------------|-----------------------------------|
| Chef Coat with Name (Instt. name & Emblem near the pocket) | 2 Nos | J.C.T. Cabdin | | | |
| Checked Pant | 2 Nos. | J.C.T.Troverk | | | |
| Pure White full sleeve shirt | 2 Nos. | 260/260 Cotton yarn dyed | | | |
| Black Pant | 2 Nos. | J.C.T Cabdin | | | |
| Full apron (Black with White Stripes) | 2 Nos. | Cotton | | | |
| Scarf (yellow Checked) | 2 Nos. | Cotton | | | |
| Chef Cap (SIHM LOGO and name) | 2 Nos. | Cotton | | | |
| Kitchen Dusters (Water Absorbent Thick Dusters) (24"x18") | 4 Nos. | Cotton | | | |
| Total Amount per set | | | | | |

Diploma in Bakery & Confectionery

Bakery Uniform Boys and Girls (approximate quantity of order will be 38)

Kitchen / Regular Uniform

| Description | Qty | Material | Rate per Unit | GST Per Unit (with percentage) | Total cost per Unit Rs. P. |
|---|--------|--------------------------|---------------|--------------------------------|----------------------------|
| Chef Coat with Name (Instt. name & Emblem near the pocket) | 2 Nos | J.C.T. Cabdin | | | |
| Checked Pant | 2 Nos. | J.C.T.Troverk | | | |
| Pure White full sleeve shirt | 1 Nos. | 260/260 Cotton yarn dyed | | | |
| Full apron (Black with White Stripes) | 2 Nos. | Cotton | | | |
| Scarf | 2 Nos. | Cotton | | | |
| Chef Cap (SIHM LOGO and name) | 1 Nos. | Cotton | | | |
| Kitchen Dusters (Water Absorbent Thick Dusters) (24"x18") | 2 Nos. | Cotton | | | |
| Total Amount per set | | | | | |

Diploma in Food & Beverage Service 4 / Craftmanship Course in Food & Beverage Service 3
Uniform Boys and Girls (approximate quantity of order will be 7)

| Description | Qty | Material | Rate per Unit | GST Per Unit (with percentage) | Total cost per Unit Rs. P. |
|--|-------|---------------------------------------|---------------|--------------------------------|----------------------------|
| Black Pant | 2 No. | J.C.T Monarch | | | |
| White Full Shirt | 2 No | Troverk 260/260 Cotton yad dyed | | | |
| Name Badge (Plastic) with monogram | 1 No | ----- | | | |
| Bow (Lapel & Bow of same design) (Boys only) | 1 No | Black Bow | | | |
| Scarf Red / Maroon (Girls only) | 2 No | | | | |
| Napkin 21x21 | 4 Nos | (Maroon) Damask | | | |
| Waiter's Cloth 18x24 inches | 2 Nos | (White) Damask | | | |
| Waist Coat (Maroon with the folded Collar) | 1 No | J.C.T. Shining | | | |
| Total Amount per set | | | | | |

Diploma in Front Office

Uniform one Girl (approximate quantity of order will be 1)

| Description | Qty | Material | Rate per Unit | GST Per Unit (with percentage) | Total cost per Unit Rs. P. |
|-----------------------------|-------|---|---------------|--------------------------------|----------------------------|
| Black Pant | 2 No. | J.C.T (T.C) | | | |
| White shirt (Full) | 2 No | J.C.T. Troverk 260/260 Cotton yarn dyed | | | |
| Scarf Maroon colour | 2 No | Silk | | | |
| Total Amount per set | | | | | |

Diploma in House Keeping

Uniform Boys and Girls (approximate quantity of order will be 4)

| Description | Qty | Material | Rate per Unit | GST Per Unit (with percentage) | Total cost per Unit Rs. P. |
|---|------------|---|----------------------|---------------------------------------|-----------------------------------|
| Black Pant | 2 No. | J.C.T Monarch | | | |
| White Half Shirt | 2 No | J.C.T. Troverk 260/260 Cotton yarn dyed | | | |
| White Lab Coat with SIHM Logo on chest pocket | 1 No | Trey Cotton white | | | |
| Full Apron with 2 big pocket | 4 No | Cotton White colour | | | |
| Polishing cloth | 1 No | | | | |
| Floor cloth | 2 Nos | | | | |
| Gandhi cap | 1 No | White, cotton | | | |
| Total Amount per set | | | | | |